

HR Partner Meeting Highlights

March 1, 2017

Meeting Agenda

- HR Year of Connection & OA Policies- Nancy Resnick
 - Information Sessions & Training- Bill Brady
 - Talent Acquisition Team- Jenna Rakes and Ryan McBride
 - PERS Legislature - Cindi Peterson
 - International Employee Update – Jennifer Doreen
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- Featured Presentation: Public Records Office and What HR Partners Need to Know
Speaker: Lisa Thornton, Public Records Officer

Announcement- Professional Development Opportunity:

2017 Oregon CUPA-HR Spring Conference -Uniting Policies & People
Friday, March 31, 2017, 8:30 AM to 4:30 PM, Lewis & Clark College
Portland, OR

Great opportunity to network, learn about higher education HR issues and earn HR credits. Cost for the full-day conference is \$25. For more information review the [conference website](#). If you're interested in ridesharing with other UO staff please add your name to the [ride-share google document](#).

(This is a courtesy document to facilitate ridesharing and communication among UO employees attending the CUPA HR Spring Conference for the OR Chapter. There is no active management or coordination of this list. It is up to each individual to share their contact information and connect with others as needed).

HR Year of Connection - Nancy Resnick

This year HR will be working to strengthen campus partnerships. This Year of Connection will reflect HR's strong and explicit commitment to foster connections between central HR and campus constituents. To strengthen our connections with campus we intend to:

- Build on systems and processes.
- Provide support and training.
- Engage HR Partners to strengthen and support HR functions.
- Reinforce and augment HR's partnership with UO leadership.

Officer of Administration Policies Approved

Employment policies for Officers of Administration have been approved. This could not have been accomplished without significant OA input and engagement! Complete details of the new policies and related enhancements are available on the [Human Resources website](#).

Information Sessions & Training- Bill Brady

Employee and Labor Relations will be facilitating training and information sessions. Trainings will be offered for supervisors to come together to talk about specific topics.

- Monthly lunchtime discussion series will begin for supervisors on campus. Annie Bentz and Angela Solesbee from the ELR Team will provide a brief overview of the topic.

<u>DATE</u>	<u>TIME</u>	<u>TOPIC</u>
<u>Tuesday, March 21</u>	<u>12:00-12:50pm</u>	Absenteeism/Tardiness
<u>Tuesday, April 25</u>	<u>12:00-12:50pm</u>	Framing Language for performance Evaluations
<u>Tuesday, May 30</u>	<u>12:00-12:50pm</u>	Feedback/Coaching regarding interpersonal challenges

Please visit [ELR Training Opportunities](#) to register.

- **Upcoming training offered to review OA Policies. HR partners and supervisors are encouraged to attend:**
 - OA Performance Management, Wed, March 15th, 2:00 PM – 3:30 PM
 - OA Policy Overview, Wed, March 22nd, 2:00 PM -3:30 PM
 - OA Grievances, Thurs, April 6th 10:00 AM-11:00 AM
 - Crucial Accountability, April 4, 5, 6, three part series

Please visit [ELR Training Opportunities](#) to register.

Talent Acquisition Team- Jenna Rakes and Ryan McBride

- Kaia Rogers and Nancy Nieraeth have been meeting with administrative units to gather feedback, answer questions and offer additional resources to units regarding our MyTrack implementation. They will be meeting with the academic units in the upcoming weeks. The meetings have been incredibly valuable and helped us to enhance the user experience.
- Please take a look at the [What's New](#) post on the Recruitment webpage. We are updating that with new information and specifically we've created a [Position Description Table](#) to help you determine when you should copy, create a new PD or edit an existing PD.
- Also review the [MyTrack User Guides](#). These are a great resources for all the different MyTrack modules.

Talent Acquisition Team- Jenna Rakes and Ryan McBride (cont.)

- [Friday Labs](#) are up and running and are really beneficial for those of you who would like to sit down and work with Jenna or Haley on the MyTrack system.
- Please review the [Oregon Veteran's Preference in Employment](#) information on our website. It's especially important for you to understand how this program works when you are working with a search committee.

PERS Legislature - Cindi Peterson

- Recent reports about proposed reform to PERS has generated considerable discussion and many questions.
- Don't Panic...Get Informed.
- We've created a webpage to update you on upcoming PERS legislature. Please visit our website to review these bills.
- For more information our [PERS Updates](#) webpage.

International Employee Update –Jennifer Doreen, TAD

- Human Resources has created an optional email list to deliver updates on immigration changes that affect the University's global workforce. To join the Immigration Updates email list, go to the website: <https://lists.uoregon.edu/mailman/listinfo/immigration.updates>; and subscribe by providing your email address. You can unsubscribe at any time.
- In addition, the Human Resources webpage contains information specifically for international employees, at <http://hr.uoregon.edu/employee-labor-relations/international-employee-relations>. The website includes an understandable explanation of how immigration laws can be changed.

Next HR Partner Meeting:
Wednesday, April 5, 2017, 2:00 PM
Location: Knight Library Browsing Room 106