



One Community. Big Ideas.

# HR Partners Meeting

## January 10, 2018

## MyTrack Trainings

### ***Information and Feedback Session***

*Thursday, January 18<sup>th</sup>*

*10am-11am, HR Training Rm.*

### ***Recruitment Module Training***

*Position Descriptions to Onboarding*

*Monday, January 22<sup>nd</sup>*

*2pm-5pm, HR Training Rm.*

## Work-Life & Wellness Events

- ***4J School Choice Presentation***  
*Friday, January 12<sup>th</sup>, 12pm-1pm*
- ***Beating the Winter Blues***  
*Friday, January 26<sup>th</sup>, 12pm-1pm*
- ***Your Relationship with Money***  
*Thursday, February 15<sup>th</sup>, 12pm-1pm*
- ***How Optimism Can Improve Your Quality of Life***  
*Thurs, March 22<sup>nd</sup>, 12pm-1pm*

## SPRING 2018 CONFERENCE



Come celebrate the 10th anniversary of the Oregon CUPA-HR chapter at our 2018 Spring Conference! This conference is an event that brings together HR Professionals in the higher education industry to network, share best practices, and to learn from our expert speakers and outstanding vendors!



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## AGENDA

- Welcome Back - Nancy Resnick, CHRO and Associate Vice President
- HR Operations - Sonia Potter, Director
- Talent Acquisition - Nancy Nieraeth, Director
- HR Programs & Services - Onboarding Resources  
Sandee Bybee, Engagement and Communications Manager
- Payroll Office - Ben Kane, Payroll Operations Manager
- Question & Answer period



# HR Operations

## HR Operations Updates

- Supervisor in Banner and MyTrack
- PAC Pilot
- HR and Payroll



# Talent Acquisition

- Update on training model for recruitment and MyTrack (Jenna Rakes)
- Update on Tenure Track Hiring (Jenna Rakes)
- Update on recruitment advertising with the Register-Guard (Marie Opsahl) and Chronicle of Higher Education (Nancy Nieraeth)

# Register-Guard Advertising Update

## Coming in February....

New process to advertise UO jobs in the RG!

- Updated Central Contract
- Collaboration with University Communications
- Ease of Transaction
- Streamlined
- Cheaper
- Next Steps



# Register-Guard Advertising, Print

## The University of Oregon is hiring.

### This Week's Featured Positions:

- Accountant (#521061)
- Purchasing & Receiving Clerk (#521061)
- Education & Operations Coordinator (#521061)
- Catering Operations Manager (#521061)
- Cashier (#521061)
- PT Research Asst/Assoc/Post Doc. IT/CS (#521061)
- Admin. Program Assistant (#521061)
- Accountant (#521061)
- Office Coordinator (#521061)
- Accountant (#521061)
- Purchasing & Receiving Clerk (#521061)
- Education & Operations Coordinator (#521061)
- Cashier (#521061)
- Admin. Program Assistant (#521061)
- Education & Operations Coordinator (#521061)
- Purchasing & Receiving Clerk (#521061)



UNIVERSITY OF  
OREGON

[hr.uoregon.edu/  
jobs](http://hr.uoregon.edu/jobs)

See website for complete announcement and application instructions or visit Human Resources, 677 East 12th Ave., Suite 400, 5210 University of Oregon, Eugene, OR 97403-5210. 541-346-3159

The UO is an equal opportunity, alternative action institution committed to cultural diversity and compliance with the ADA. The UO encourages all qualified individuals to apply, and does not discriminate on the basis of any protected status, including veteran disability status.



# Register-Guard Advertising, Digital Ad

## The University of Oregon is hiring.

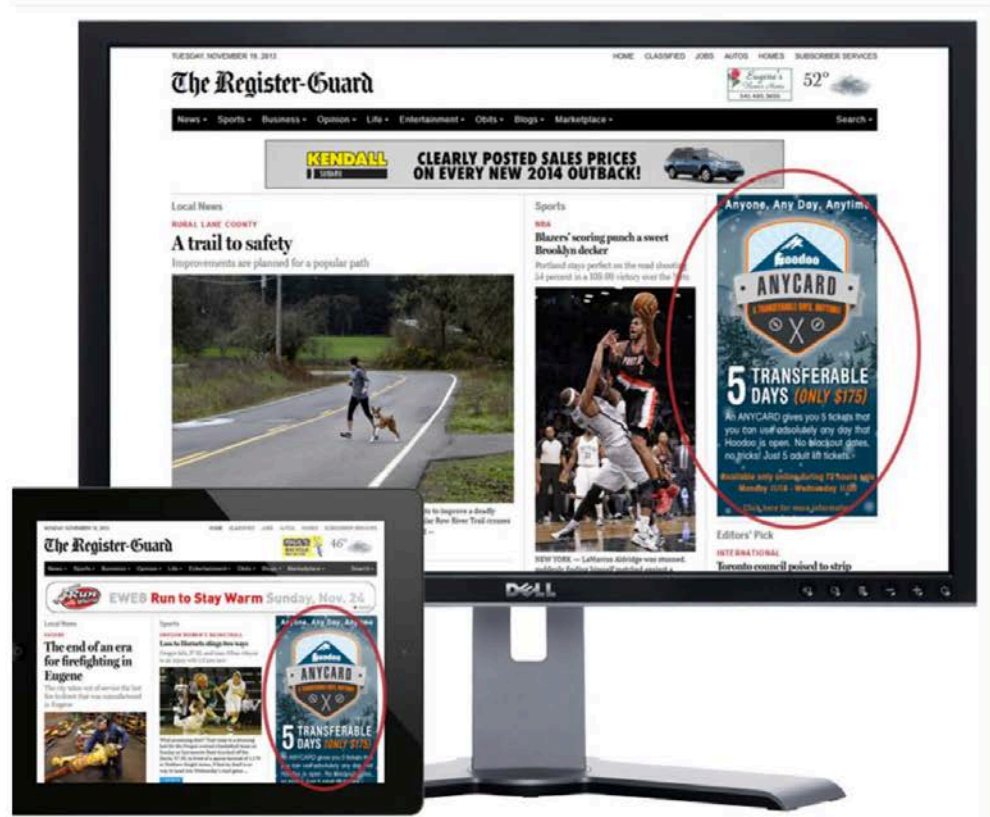
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- Cashier (#521061)
- PT Research Asst/Assoc/Post Doc. II/CS (#521061)
- Admin. Program Assistant (#521061)
- Preschool/Pre-K Assistant Teacher (#521061)
- Accountant (#521061)
- Office Coordinator (#521061)
- Accountant (#521061)
- Purchasing & Receiving Clerk (#521061)
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### hr.uoregon.edu/jobs

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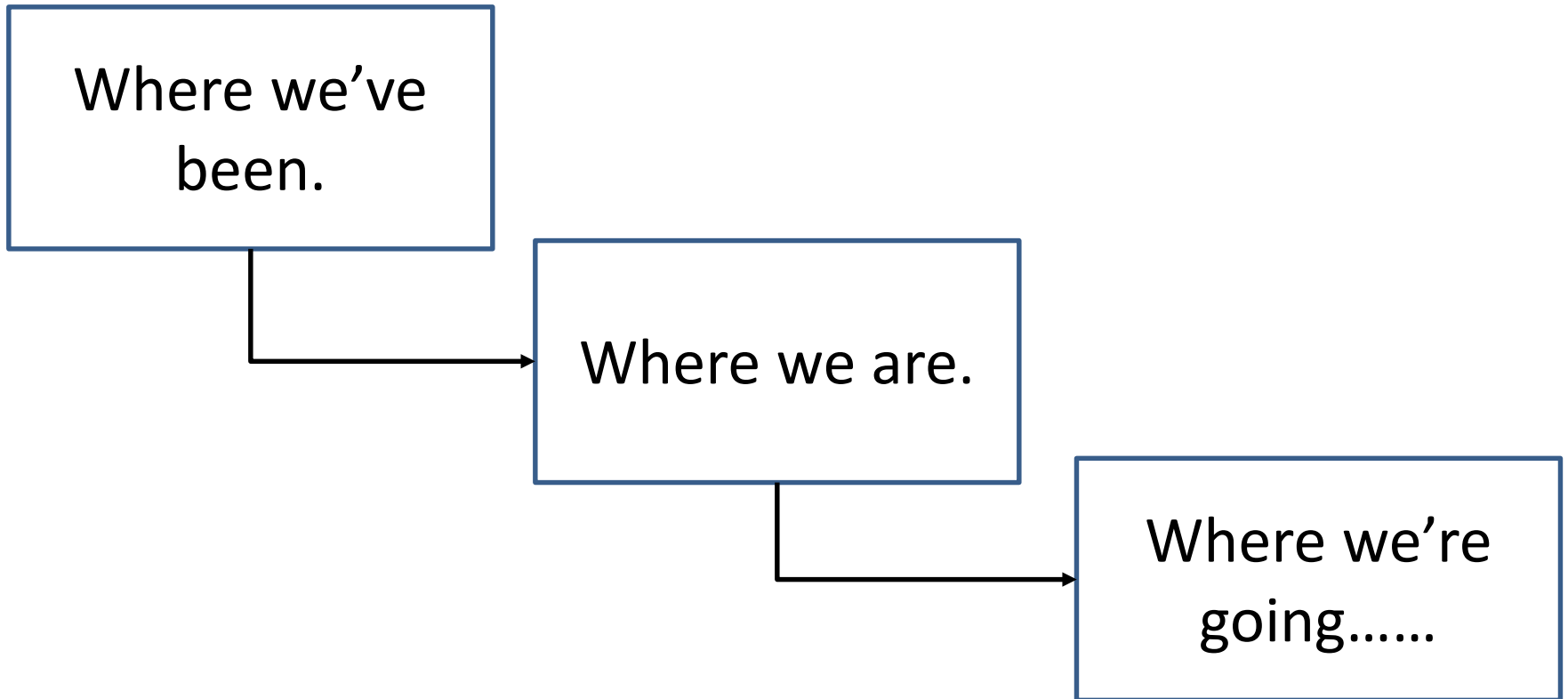
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# HR Programs & Services

## Onboarding: Tools and Resources



# Payroll Office

## Payroll Office Updates:

- Electronic W-2s
- Employee Classes & Payroll

# HR Partners

## Questions and Answers



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## **Next HR Partner Meeting**

**Wednesday, February 7, 2018,  
2:00 PM**

**Location: Crater Lake Room South  
Erb Memorial Union**