

2018 - 2019 HR Activity Calendar

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Color Key		HR Projects - HR + Other dept support	Other dept Projects requiring HR support	Annual/Required HR Activity																				
July - December 2018										January - June 2019														
Jul 1-15	Jul 16-31	Aug 1-15	Aug 16-31	Sep 1-15	Sep 16-30	Oct 1-15	Oct 16-31	Nov 1-15	Nov 16-30	Dec 1-15	Dec 15-31	Jan 1-15	Jan 16-31	Feb 1-15	Feb 16-28	Mar 1-15	Mar 16-31	Apr 1-15	Apr 16-30	May 1-15	May 16-31	Jun 1-15	Jun 16-30	
Oregon Equal Pay Act Implementation Framework																								
										OA Salary Range Update														
Delegated Unit Partner for Talent Acquisition Pilot - FASS																								
										Recruitment Process & Workflow Review (Blustain Report)														
Recruitment/Position & Pay Actions Reporting																								
Global Employment Review - SERMC																								
Update Workplace Harassment and Discrimination Prevention training																								
										HR Internal Audit														
										Maxient Implementation														
Bargaining SEIU & GTFF																								
ADA & Affirmative Action Website Integration																								
										ADA Policy Development and Process Review														
										HR Policy Review and Revisions														
										Unrepresented Faculty Policies														
										Workplace Violence Policy														
OtP Projects (Active Recruitment, Dual Careers, Delegated Authority for faculty position/pay actions, IHP)																								
Banner 9 Admin Implementation												Banner 9 Self Service Implementation*												
										CHRO Search and Onboarding														
Year End Performance Appraisal Tracking																								
High volume PRFs and renewals																				High volume PRFs and renewals				
										OA & Faculty Salary Increases										Faculty Equity increase				
																				High Volume Sabbatical Review				
										High Volume Recruiting										High Volume Recruiting (TTF)				High Volume Recruiting (Temps for Camps)
Affirmative Action Plan																				Affirmative Action Plan				
										Benefits Open Enrollment														

* Unsure of scope and related support required of HR at this time