

1 **PAY CYCLE**

2 **Section 1.** The University shall pay student workers bi-weekly. Residential assistants shall also
3 be paid bi-weekly, with their stipend split evenly throughout the academic term.

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5 **Section 2.** Pay periods shall end on the first and fifteenth of each month.

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7 **Section 3.** Any shifts worked will be paid in the immediately following pay period.

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9 **Section 4.** New student workers will be paid the pay period immediately following their first shift.

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11 **Section 5.** This article applies to any work done during summer term.

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13 **Section 6.** If any paycheck is late, the University will pay three (3) times the amount of the
14 paycheck that is late. This amount will be paid when the original paycheck is paid.