

## REQUIRED CERTIFICATIONS, MATERIALS, AND UNIFORMS

**Section 1. Required Certifications.** Should the University determine that a training or certification is required after an employee begins their role, the University will cover the cost of the training or certification. The University is not required to pay for or reimburse employees for training or certifications that are listed as a requirement in the job posting.

**Section 2. Required Supplies.** The University will provide a student worker's required supplies and equipment, including, but not limited to, software, materials, and books. Supervisors shall determine which supplies are required.

In the event that a student worker needs to be reimbursed for a supervisor-approved expense, the necessary reimbursement forms will promptly be made available to the student worker.

**Section 3. Required Uniforms.** The University shall provide a reasonable number of required uniforms available in sizes appropriate for the student worker whenever possible. All uniform items shall be in functional and working order.



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