



UNIVERSITY OF OREGON

Important Phone Numbers

Work and Family Services:

346-2962 (463 Oregon Hall)

Women's Care:

686-2922

The Breastfeeding Center:

343-7341

Department of Public Safety:

346-5446 (1319 E. 15th Ave.)

*Knight Law Center
Family and Lactation
Support Room*

INFORMATION AND GUIDELINES

**WORK and FAMILY
SERVICES**

*for faculty, staff
and student families*

UNIVERSITY of OREGON

<http://hr.uoregon.edu/workfamily/>

*Work and Family Services is a program of
Human Resources dedicated to helping
individuals and departments find ways to
balance family needs with workplace and
educational responsibilities.*



What is the Knight Law Center (KLC) Family and Lactation Support Room?

The KLC Family and Lactation Support Room is a small room on campus, dedicated to providing a private and relaxing lactation support space for faculty, staff and student mothers to nurse and/or express milk. The room is equipped with a sink with hot and cold running water, changing table, small refrigerator for storage of milk, microwave, and other amenities to provide comfort and support to nursing mothers.

Where is the KLC Support Room located?

The Support Room is located on the second floor of the University Knight Law Center, Room 231B. It is located inside the Law Library, 2nd floor, east wall. An elevator is located just outside the library entrance to the West.

How Do I Access the Room?

The room operates on a first-come, first-served basis and is accessible by registering with the work and family services administrator in Human Resources, 463 Oregon Hall. Interested parents can contact the administrator by phone at 346-2962 or by email: klogvin@uoregon.edu.

How do I Get Started?

Call the work and family services administrator for information, to register to use the room, to schedule an orientation and to get authorization to obtain a key from the Department of Public Safety. Key orders must be made two days prior to pick up.

Room Hours

The room is open only when the Law Library is open. Regular hours are listed below, but are extended or scaled back based on exam and holiday/break schedules.

Please call 346-3088 or check their website for updates on Library hours,
<http://lawlibrary.uoregon.edu/hours.html>.

Regular Hours

Monday-Thursday 7:30am-midnight

Friday 7:30am-9:00pm

Saturday 9:00am-9:00pm

Sunday 9:00am-midnight

Parents' Responsibilities

Parents are responsible for maintaining the facility, including all equipment and toys. Parent participants supply their own paper towels, hand soap, and other consumable supplies and also clean the room on an as-needed basis. Most importantly, each participant is responsible for keeping communication open with other parents, as some overlap of use may occur. **Because this room is located inside the Library, please keep noise to a minimum volume when traveling to and from the room as well as when using the space.**

What to Expect From Us

The work and family services administrator registers participants, checks out keys and facilitates user collaboration. Please immediately notify the work and family services administrator of any major repairs needed.

When Your Term is Complete

Thoroughly clean and organize the space to be ready for the next users. Notify the work and family services administrator and return your key to the Department of Public Safety. Complete and return a comment card to Human Resources about your experience using the Family and Lactation Support Room at the KLC.